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RE: Letter of assurance 2024/2025

I write to confirm that **Work N Learn** have obtained the following information and carried out the following checks on its staff who may work with your student(s) at our setting:

- At least two satisfactory references, one from their last employer (in the case of employment agencies the last two placements)
- A satisfactory overseas conduct check if required, or where this has not been possible additional satisfactory references have been obtained
- a prohibition from teaching check (if appropriate)
- A section 128 check (If appropriate)
- A disqualification check (where required)
- Evidence of identity and home address
- A Right to Work in the UK check and they are compliant
- A clear Enhanced DBS Disclosure in respect of working with children (to include a check against the Children's Barred List)
- if appropriate Professional body or qualification checks have been made
- Online check, in accordance with the latest version of Keeping Children Safe In Education and that these were satisfactory

Should we use any sub-contractor(s) for the services provided, the organisation confirms that we hold written confirmation from the sub-contractor that they have obtained the same information and carried out the same checks as the organisation would do for its direct employees.

I can also confirm that all safeguarding and child protection policies, procedures and training are effective and comply with the law at all times. All staff are aware of the establishment's reporting procedures.

Kind Regards

Buv Tahli

A handwritten signature in black ink, appearing to read 'Buv Tahli', written over a faint, light-colored circular graphic element.

Director

